

WARREN COUNTY COMMISSIONERS MEETING
MONDAY MAY 17, 2021

The Warren County Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Public: Ben Dispennett, LEDO Director; Polet Senesac, Jerilyn Smith

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jud Barce, County Attorney; Ingrid Barce, County Attorney, Matt Herndon, Highway Supervisor; Jenny Hobough, Highway Office Manager; Jill Wilson, Human Resource Director; John Kuiper, Zoning Director; Randy Haddock, Surveyor; Rusty Hart, Sheriff; Phil Astell, EMA Director (teleconference).

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Clay Andrews requested to remove highway surplus resolution, to add surplus equipment EMA building and add old business jail and courthouse repairs. Adam Hanthorne made a motion to approve the amended agenda with a second from Craig Greenwood, all voted in favor.
 - b. Adam Hanthorne made a motion to approve the May 3, 2021 Commissioner Meeting minutes with a second from Craig Greenwood, all voted in favor.
 - c. Adam Hanthorne made a motion to approve the May 3, 2021 through May 17, 2021 Accounts Payable Claim Dockets with a second from Craig Greenwood, all voted in favor.
 - d. Adam Hanthorne made a motion to approve the payroll May 14, 2021 with a second from Craig Greenwood, all voted in favor.
 - e. Highway – Herndon explained the road work in the Wind Farm area. The 2 new dump trucks should be here this week. Hobough explained the CCG 2021 - 2022 bids are due on June 7th and items not approved on current CCG will be applied.
 - a. Unsafe Building Code Hearings – Ingrid Barce swore in John Kuiper for the public hearing.
 - i. Jerilyn Smith – Barce explained the exhibits as presented. Adam Hanthorne made a motion to admit Exhibit A Order of the Warren County Building Inspector with a second from Clay Andrews, all voted in favor. Craig Greenwood made a motion to admit Exhibit B Proof of Service with a second from Adam Hanthorne, all voted in favor. Clay Andrews made a motion to admit Exhibit C Photographic Evidence with a second from Adam Hanthorne, all voted in favor. Kuiper explained the Unsafe Building Ordinance and property. Ingrid Barce swore in Jerilyn Smith. Smith explained that the situation concerning the parcel as she is in the process of selling the parcel. Ingrid inquired about the time period of selling the home. Smith stated she has verbal approval and is in process of title work. Ingrid explained the options to the commissioners. Adam Hanthorne made a motion to modify the unsafe building order allowing 60 additional days with a second from Craig Greenwood, all voted in favor. The Commissioner Meeting on July 19th at 8:30 a.m.
 - ii. Samuel R and Sabrina J New – Craig Greenwood made a motion to admit Exhibit A Order of the Warren County Building Commissioner with a second from Adam Hanthorne, all voted in favor. Craig Greenwood made a motion to admit Exhibit B Proof of Service with a second from Clay Andrews, all voted in favor. Clay Andrews made a motion to admit Exhibit C Photographic Evidence with a second from Craig Greenwood, all voted in favor. Kuiper explained the Unsafe Building Ordinance and property. Kuiper stated he has had contact with New. Barce inquired of the discussion. Kuiper stated he was informed the vehicles had plates and basically cleanup of the property is in progress. Ingrid inquired of the date the photographic evidence was taken. Kuiper stated Friday, May 14, 2021. Ingrid explained the options to the commissioners. Craig made a motion to affirm the order, impose fine of \$1,000 and hold in abeyance 30 days for compliance and if no compliance, fine will be imposed with a second from Adam Hanthorne, all voted in favor.
 - iii. Nancy Felix – Barce explained the service was not received. Kuiper explained the parcel. Ingrid presented Order of the Warren County Building Commissioner and photos. Kuiper stated Felix informed him the parcel is being worked on currently.
 - iv. Lance Mabry – Jud Barce explained the service was not received due to an issue with the mailing address, the order will be recorded.
 - v. Property Maintenance Notices – Kuiper explained there are 3 notices that have been sent. There has only been 1 response of the 3. Barce explained another certified mailing will be sent out and then discuss the next options after 2 weeks.
 - b. Ordinance to Establish a Procedure for Electronic Meetings – Ingrid Barce explained the ordinance. Craig Greenwood made a motion to approve Ordinance #2021-0517A with a second from Adam Hanthorne, all voted in favor.
 - c. EMA Building Surplus Items – Astell explained the list as presented. Astell informed the Commissioners that the garage door is not working properly. Hanthorne will call Wabash Door. Discussed the surplus items as many offices have items on the list. The Commissioners requested offices to look, tabled until next meeting.
4. Old Business:
 - a. Infrastructure Development Zone – Ordinance #2021-0607 was discussed. Dispennett explained the high-speed broadband that is needed in the County. Dispennett suggested adding wireless technology to the ordinance. Tabled until next meeting.
 - b. Courtroom Chair Repairs – Quotes provided by Hunter Reece were discussed for chair and plaster repair. Greenwood explained he is in process of getting a second quote for the plaster repair. Tabled until next meeting.
 - c. Highway Pickup Truck Purchase – Andrews explained Enterprise is sending quotes for the highway pickup truck purchase. Discussed the lease and insurance. Tabled until next meeting.

- d. ~~County Code/Zoning Code/Employee Handbook – Ingrid Barce explained the revised County Code was emailed last week to Commissioners and Council for review. The Zoning Code was last adopted in 1985 and will be working with the Plan Commission and Kuiper. Tabled until next meeting.~~
- e. Remodeling of Legion and Litzenberger Office – Greenwood explained the progress at the Extension/Legion. The windows and flooring are being installed. Bathroom doors and electrical work still is in process. Hanthorne will look into the project. Signage has been discussed with the extension department.
- f. Ambulance Grill Guard Quotes – Hanthorne stated he has discussed with Lanham and the new ambulance is \$10,000 less than bid. Hanthorne discussed with Move Over Outfitters and a full bumper replacement was suggested. Car Quest will only add the guards for \$4,305.00. Clay Andrews made a motion to approve Car Quest quote for grill guards to be paid from public safety fund with a second from Adam Hanthorne, all voted in favor.
- g. Courthouse Jail Repairs – Greenwood explained the drain was repaired on the north east corner. The Surveyor Office repairs can now take place. Courthouse contractors are waiting on equipment currently. Discussed lighting and ceiling in the courtroom.

5. Elected Official/Department Head comments:

- a. Rusty Hart, Sheriff – Quotes for painting of the jail repairs and cost will be taken from sheriff/jail budget.
- b. Randy Haddock, Surveyor – Discussed drainage issue in Judyville. Haddock presented photos of water collection along 2nd avenue and explained the issue. Ditch spraying starting soon. Haddock will get a quote for the repairs in Judyville. Clay Andrews made a motion to approve up to \$5000 for drainage work from Jordan Creek Wind Farm Expense Fund with a second from Adam Hanthorne, all voted in favor.
- c. Herndon – Discussed 550W is on the temporary closed list. Table until next meeting to work on ordinance.
- d. Weston-Hubner – Discussed getting quotes for capital asset programs, selling of old ambulance. Hanthorne will discuss with other Fire Departments.

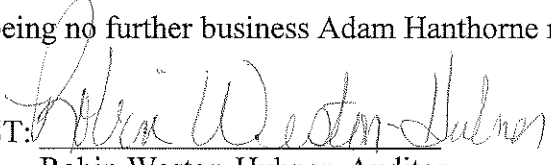
6. Public Comment:

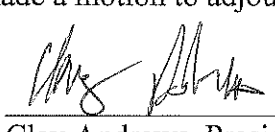
- a. Ben Dispennett – Discussed work on broadband planning, letter of intent with 9 surrounding counties. Project is approximately 6 months' time. Andrews read the letter of intent for the Regional Economic Acceleration & Development Initiative. Clay Andrews made a motion to approve the Letter of Intent to join other counties with a second by Adam Hanthorne, all voted in favor.

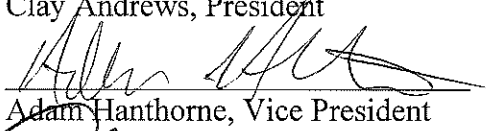
Next Commissioner meeting June 7, 2021 @ 8:30 a.m.

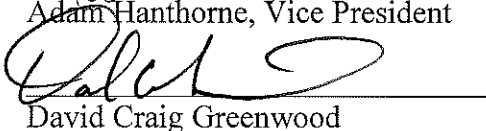
There being no further business Adam Hanthorne made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews, President


Adam Hanthorne, Vice President


David Craig Greenwood